



LIVINGSTON COUNTY
OFFICE OF COUNTY ADMINISTRATOR

Livingston County Government Center
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Geneseo, New York 14454

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Shannon L. Hillier
County Administrator

August 11, 2026

VIA EMAIL ONLY

Hon. Norman St. George, J.S.C.
First Deputy Chief Administrative Judge
NYS Unified Court System
OCA Executive Office
25 Beaver Street
New York, New York 10004
nstgeorge@nycourts.gov

Dear Judge St. George,

Please accept this letter for review and approval by the Court Facilities Capital Review Board. Livingston County is requesting a capital plan amendment for two of its properties.

For the first property, the Livingston County Government Center, located at 6 Court Street, Geneseo (the "County Building"), the County is requesting a capital plan amendment for a total roof replacement. The project is funded through County Capital Improvement funding. Wendel WD Architecture, Engineering, and Surveying, the County's consulting engineers, evaluated this project and designed the bid documents related to the same. RMG Contracting was awarded a contract for this replacement, which totals \$1,339,000. This project started on May 1, 2026, and was completed on or around August 1, 2026.

For the second property, the Livingston County Court House, located at 2 Court Street in Geneseo (the "Courthouse"), the County is requesting a capital plan amendment for two separate projects, both of which are funded through County Capital Improvement funding. These two projects are as follows:

- (1) **Drainage Remediation Project-** The first project at the Courthouse seeks to remediate drainage issues. Water infiltration is common on the east side of the Courthouse and is damaging interior rooms, HVAC equipment and, potentially, the foundation wall. The goal is to establish a foundation drainage system and apply waterproofing on the foundation wall. The project was bid and awarded to Edward Hulme, Inc. in the amount of \$50,100. The project began on July 27, 2026 and the anticipated completion date is August 14, 2026.

- (2) **Window Replacement Project** – The second project at the Courthouse seeks to replace older windows that are in disrepair and that are not energy efficient. A bid for the replacement of 73 windows is underway. We do not have an anticipated start or end date until the bid process is complete and contract awarded.

Both properties above are owned by Livingston County. The design of the projects will comply with:

1. Applicable building codes;
2. The Americans with Disabilities Act (ADA);
3. Applicable environmental laws, regulations, and ordinances;
4. Relevant Court Facilities Guidelines (22 NYCRR Part 34);
5. Unified Court System and local law enforcement security requirements; and
6. Office of Court Administration's technology requirements.

Thank you for your consideration. If you should need additional information, or have any questions, please do not hesitate to contact me at your convenience.

Sincerely,



Shannon L. Hillier
County Administrator

CC: Panagiota Hyde, Esq. (phyde@nycourts.gov)
Dan Keenan
Dana A. Henry

ENC: Roof replacement specifications; drainage remediation specifications