

**STATE OF NEW YORK
UNIFIED COURT SYSTEM
OFFICE OF COURT ADMINISTRATION**

**Recommendation of the First Deputy Chief Administrative Judge
Re: Capital Plan Amendment Submitted by Ulster County**

SUMMARY

Ulster County (“County”) submitted a capital plan amendment offering an additional 4,900 square feet on multiple floors of the Ulster County Courthouse located at 283 Wall Street in Kingston to the Unified Court System (UCS) effective October 1, 2026.

The additional space incorporated into the capital plan for Ulster County will enhance court operations by providing additional office space and the opportunity to reconfigure the court space and streamline security operations. It is recommended that the Board approve the County’s capital plan amendment.

BACKGROUND

The Ulster County Supreme and County Courts are housed at the Ulster County Courthouse located at 283 Wall Street in Kingston. UCS currently occupies 29,445 square feet in the building, or 80% of the building. The District Attorney’s Office has vacated office space on the first floor (868.66 square feet), second floor (1,133.76 square feet), and third floor (2,897.55 square feet) of the Ulster County Courthouse, and the County no longer requires that area for County operations. This will increase the total space occupied by UCS in the building to 34,345 square feet, or 94% of the building. This proposal reflects the County’s continued commitment to supporting the operational needs of the Courts and its personnel by making effective use of available County resources.

PROJECT OVERVIEW

The Third Judicial District will coordinate with the County to reconfigure the space.

BUDGET/FINANCING

The County is not seeking any state interest aid to fund any project costs. The Court Cleaning and Minor Repair contract with the County will be updated to reflect the increased square footage.

RECOMMENDATION

The Third Judicial District, OCA, and the Executive Office have reviewed the County’s plans and are satisfied with the proposed additional square footage offered for the transaction of the business of the courts. First Deputy Chief Administrative Judge Norman St. George, acting in his official capacity as designated by the Chief Administrative Judge, recommends that the Board approve this capital plan amendment.