

**STATE OF NEW YORK
UNIFIED COURT SYSTEM
OFFICE OF COURT ADMINISTRATION**

**Recommendation of the First Deputy Chief Administrative Judge
Re: Capital Plan Amendment Submitted by City of Long Beach**

SUMMARY

The City of Long Beach (“City”) submitted a capital plan amendment offering an additional 453 square feet on the second floor of One West Chester Street to the Unified Court System (UCS), effective March 2025.

The additional space incorporated into the capital plan for the City of Long Beach enhances court operations by providing office space for the court attorney, a kitchenette, modest expansion of the clerical area, and establishes a female court officer locker room. It is recommended that the Board approve the City’s capital plan amendment.

BACKGROUND

The Long Beach City Court is located at One West Chester Street in Long Beach. UCS currently occupies 8,297 square feet of the building. The City has provided an additional 453 square feet previously occupied by the Long Beach Volunteer Fire Department. This increases the total space occupied by UCS in the building to 8,750 square feet, or 13% of the building. This proposal reflects the City’s continued commitment to supporting the operational needs of the Courts and its personnel by making effective use of available City resources.

PROJECT OVERVIEW

The Tenth Judicial District has coordinated with the City to reconfigure the space.

BUDGET/FINANCING

The City is not seeking any state interest aid to fund any project costs. The Court Cleaning and Minor Repair contract with the City will be updated to reflect the increased square footage.

RECOMMENDATION

The Tenth Judicial District, OCA, and the Executive Office have reviewed the City’s plans and are satisfied with the proposed additional square footage offered for the transaction of the business of the courts. First Deputy Chief Administrative Judge Norman St. George, acting in his official capacity as designated by the Chief Administrative Judge, recommends that the Board approve this capital plan amendment.