

# ULSTER COUNTY DEPARTMENT OF PUBLIC WORKS

317 Shamrock Lane, Kingston, New York, 12401  
Telephone (845) 340-3100, Fax: (845) 340-3113

**JEN METZGER**

County Executive



**BRENDAN M. MASTERSON**

Commissioner

April 13, 2026

New York State Unified Court System  
Office of Court Administration  
25 Beaver Street, Room 1059  
New York, NY 10004  
Attn: Panagiota Hyde, Capital Planning Attorney

## **RE: Capital Plan Amendment – Ulster County Courthouse (Kingston, NY)**

Dear Ms. Hyde,

This letter confirms Ulster County's commitment to the capital projects at the Ulster County Courthouse. As a structure on the National Register of Historic Places and a contributing member of the Kingston Stockade District, the courthouse holds irreplaceable cultural, material, and aesthetic value.

Ulster County is submitting this Capital Plan Amendment to recover funds for two significant projects addressing exterior deficiencies and site safety.

### **1. Courthouse Fascia, Exterior Repairs & Roof Replacement**

This project focused on preserving the historic building envelope, restoring aging roof systems, and correcting site deficiencies.

- **Authorization:** Established via Resolution No. 314 (July 20, 2021) and amended via Resolution No. 302 (May 16, 2023).
- **Professional Services:** Lothrop Associates (Contract UC2021-118) provided design and construction administration.
- **Construction:** Milcon Construction Corp (Contract UC2023-466) completed the work for \$4,881,900.00.

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- **Scope of Work:**
  - **Roofing & Drainage:** Full roof replacement (shingles/membrane); lining and coating built-in gutters; replacing downspouts, leaders, and EPDM lining.
  - **Structural & Woodwork:** Removal and replacement of rotted wood eaves, rakes, soffits, and trim; comprehensive restoration of the Cupola (pilasters, cornices, and dentils).
  - **Exterior Restoration:** Abatement and painting of all exterior surfaces; window sash removal and restoration; replacement of single-pane windows; and masonry repointing.
  - **Site & Access:** Installation of a new steel entry canopy; repair/replacement of ornamental Wall Street fencing and sidewalks; and reconstruction of the northwest exterior stairs.
- **Status:** Completed December 15, 2023.

## 2. Courthouse Parking Lot Drainage Project (Capital Project No. 647)

This project addressed undersized catch basins and drainage systems that created unsafe conditions for court employees and the public.

- **Authorization:** Established via Resolution No. 644 and 646 (December 19, 2022).
- **Professional Services:** Brinnier & Larios (Contract 2021-512) provided engineering assessments.
- **Construction:** Mid-Hudson Construction Management, Inc. (Contract 2023-132) performed the work.
- **Scope of Work:** Installation of six dry wells and new piping to expand the existing system; backfilling, grading, and re-striping of the parking lot pavement.
- **Status:** Completed May 15, 2023.

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## **Compliance and Interest Aid**

These projects comply with all applicable building codes, ADA requirements, environmental regulations, and Court Facility Guidelines (22 NYCRR Part 34). Ulster County is seeking interest aid for these completed works. Attached are the debt service schedules outlining total project costs.

Please forward this communication to the Capital Planning Review Board for review and consideration.

Regards,

*Brendan M. Masterson*

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Commissioner, Department of Public Works

cc: Matt Schaefer (via email)

James Clark (via email)