



**CITY  
OF  
JAMESTOWN**  
OFFICE OF THE MAYOR

**Kimberly A. Ecklund**  

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Mayor

August 18, 2025

Honorable Norman St. George  
First Deputy Chief Administrative Judge  
New York State Unified Court System

**RE: Submittal of Capital Plan Amendment – Jamestown City Court Facility**

Pursuant to the requirements of the Court Facilities Act of 1987, the City of Jamestown hereby submits an Amendment to its Court Facilities Capital Plan for the Jamestown City Court, located at 200 East Third Street. This submittal responds directly to the request issued by your office on February 28, 2025, and reflects the City's comprehensive review of existing court-related infrastructure needs within the City Hall facility.

Overview & Narrative of Amendment:

The second floor of Jamestown City Hall is leased to the New York State Unified Court System and serves as the home of the Jamestown City Court. Constructed in 1971, the facility currently exhibits several critical infrastructure deficiencies, as outlined in your correspondence and confirmed by municipal evaluations. This amendment addresses those deficiencies through a combination of completed, ongoing, and proposed capital projects, all aimed at improving the functionality, safety, and long-term viability of court operations.

The amended capital plan includes the following three project components:

1. **Roof & Façade Rehabilitation – Under Construction:** A full replacement of the aging roof commenced in Fall 2024 and will continue through 2025. This project includes structural reinforcement of upper-level façade panels, which have shown signs of movement and deterioration. The project is being funded through the American Rescue Plan Act (ARPA) and administered by the City's Department of Public Works.

2. Window Replacement Project – Proposed: The City seeks to replace failing original windows that contribute to poor insulation, fogging, and ongoing water intrusion. Two options are under consideration: a partial replacement targeting the most severely degraded units, or a full-building-wide phased replacement. The project is currently unfunded and is estimated to cost between \$500,000 and \$8.5 million, depending on scope.

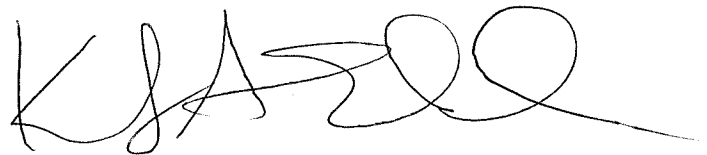
3. Tracy Plaza Reconstruction – Phase 2 – Proposed: This project will reconstruct the remaining half of the elevated public plaza that sits at grade with the first floor and covers the police department, fire station, and parking ramp. The plaza surface is visibly deteriorated and contributes to water infiltration affecting the building envelope. Estimated at \$5 million to \$6.5 million, the project is ready for final design and construction pending funding.

Each of these projects is detailed in the attached Capital Plan Amendment, which includes narrative summaries, procurement strategies, construction timelines, financing plans, and compliance assurances. The City remains committed to maintaining suitable and sufficient facilities for the Court and its personnel in accordance with Judiciary Law §219 and 22 NYCRR Part 34.

Please accept this submission as a formal amendment to the City of Jamestown’s existing Court Facilities Capital Plan. Should you require any further documentation or have questions regarding specific elements of the plan, we welcome continued communication with your office and our local UCS Judicial District representatives.

Sincerely,

CITY OF JAMESTOWN

A handwritten signature in black ink, appearing to read 'K. Ecklund', with a long horizontal flourish extending to the right.

KIMBERLY A. ECKLUND.  
MAYOR

KAE:jsc