



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

MICHAEL P. MCLAUGHLIN, JR.
DEPUTY COUNTY EXECUTIVE

January 14 ,2026

Honorable Christina L. Ryba
District Administrative Judge
New York State Unified Court System, Third Judicial District
2500 Pond View, Suite 210
Castleton-On-Hudson, New York 12033

Dear Justice Ryba,

As the Third Judicial District Administrative Office is aware, the Albany County Sheriff's Department has vacated office space in the Albany County Supreme Courthouse, 16 Eagle Street, Albany, NY 12207, and no longer requires that area for County operations. Accordingly, the County proposes to transfer the vacated space to the New York State Unified Court System effective January 6, 2026.

Staff from Albany County have been coordinating with the local court and District staff regarding the details of this proposed transfer to ensure a smooth transition of the space for court-related functions and daily operational use.

Upon approval by the Unified Court System, the additional 8,438 square feet (7,207 in the Basement and 1,231 on the 4th Floor), as depicted on the attached courthouse floor plan, will be incorporated into the existing Court Facilities Cleaning and Minor Repairs Agreement (Chapter 686) between the New York State Unified Court System and the County of Albany.

This proposal reflects the County's continued commitment to supporting the operational needs of the Courts and its personnel by making effective use of available County resources. We are pleased that this arrangement appears to provide a practical and mutually beneficial solution for the Judicial and non-Judicial Court officials and staff.

Should you require any additional information or have any questions regarding this matter, please do not hesitate to contact my office.

Sincerely,

Michael Lalli
Chief Operations Officer

Attached: County Courthouse Floor Plan

Cc: Amelia Lepore Sessions, District Executive
Matt Schaefer, Deputy District Executive
James Clark, Jr., Management Analyst Operations